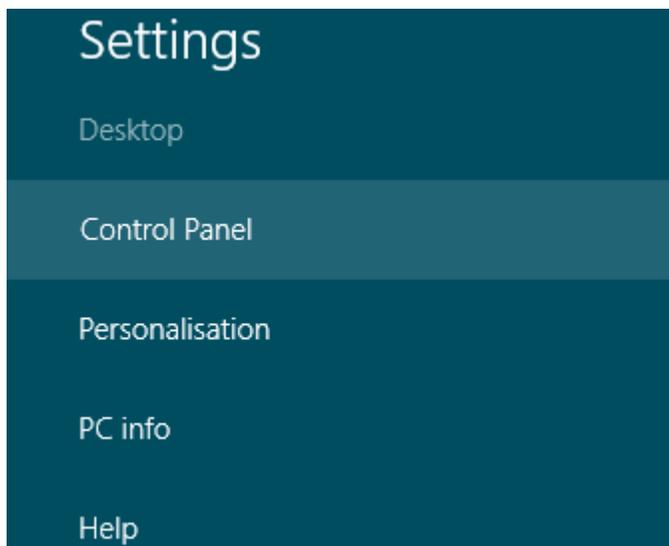


## Connecting to VPN from windows 8

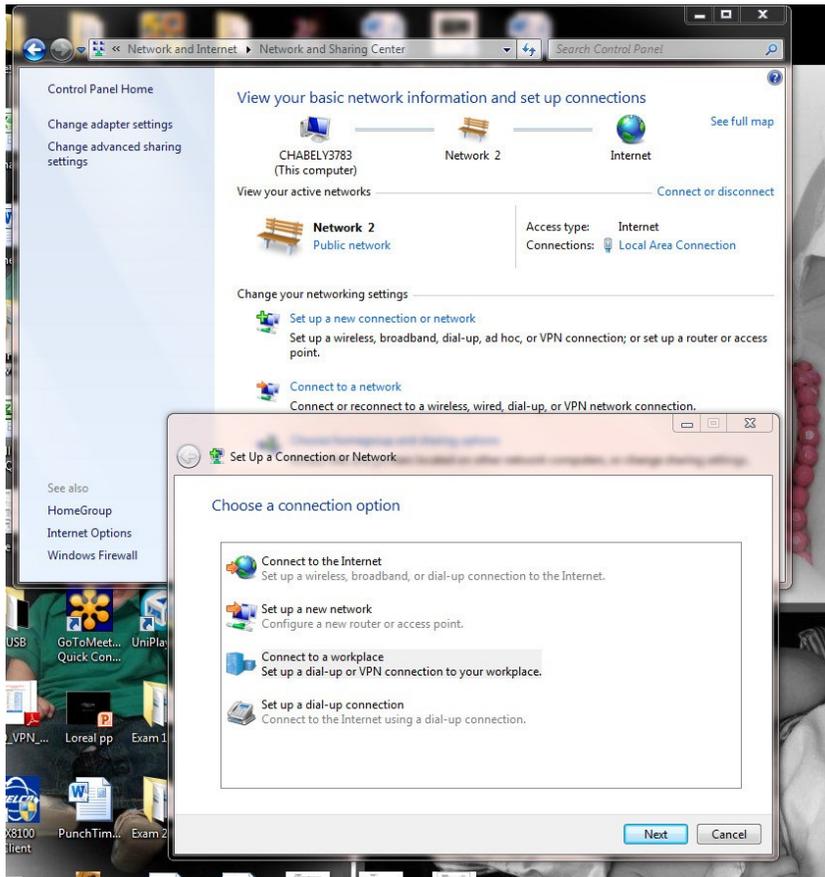
*Connecting to VPN (initial setup):*

1. Navigate to the Desktop part of Windows 8. (You can do this by hitting the Windows key on your keyboard or clicking the Desktop tile.
2. Open the Charms bar by swiping in from the right hand edge of the screen (for touch) or moving your mouse to the right hand corners of the screen.
3. Click Settings.
4. Click Control Panel.



5. Then click on "View network status and tasks" (under Network and Internet)
6. Then click "Set up a new connection or network"

7. On the next window, click on “Connect to a work place”, and then click next



8. Click on “Use my Internet connection (VPN)”

9. Internet address: vpn.mountsaintvincent.edu and destination name: CMSV and click next:

Connect to a Workplace

Type the Internet address to connect to

Your network administrator can give you this address.

Internet address:

Destination name:

Use a smart card

Allow other people to use this connection  
This option allows anyone with access to this computer to use this connection.

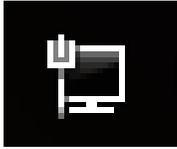
Don't connect now; just set it up so I can connect later

Next Cancel

10. The username and password are the same as your e-mail account. Enter the information and click next.

11. You should now be connected.

Note: After the initial connection you will be able to connect by clicking on the following symbol (located in the lower, right hand side of your desktop):



And then click on CMSV and connect:

