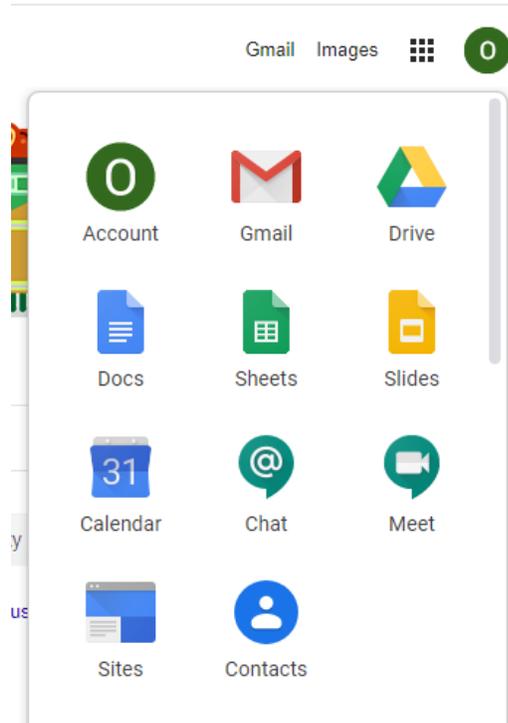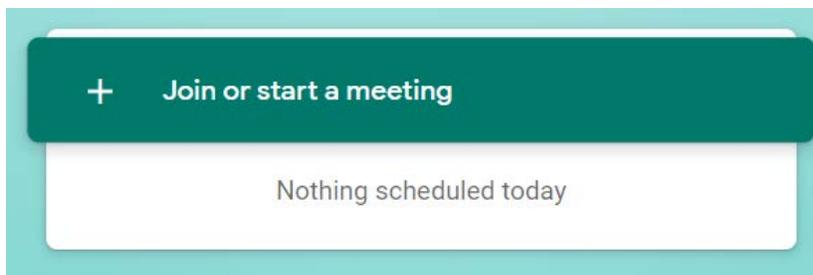**Starting a Google Meet Conference**

To start, make sure you are logged into your Mount Email account.

Click on the Google apps at the top right-hand corner and click on "**Meet**" icon or go to meet.google.com
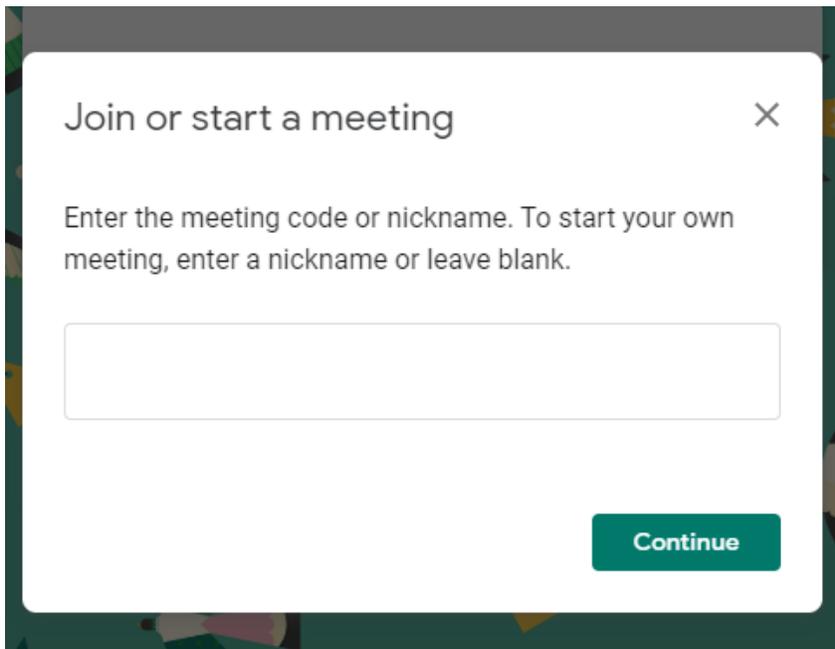

Click on "**Join or Start a meeting**"

Click on "Join now"

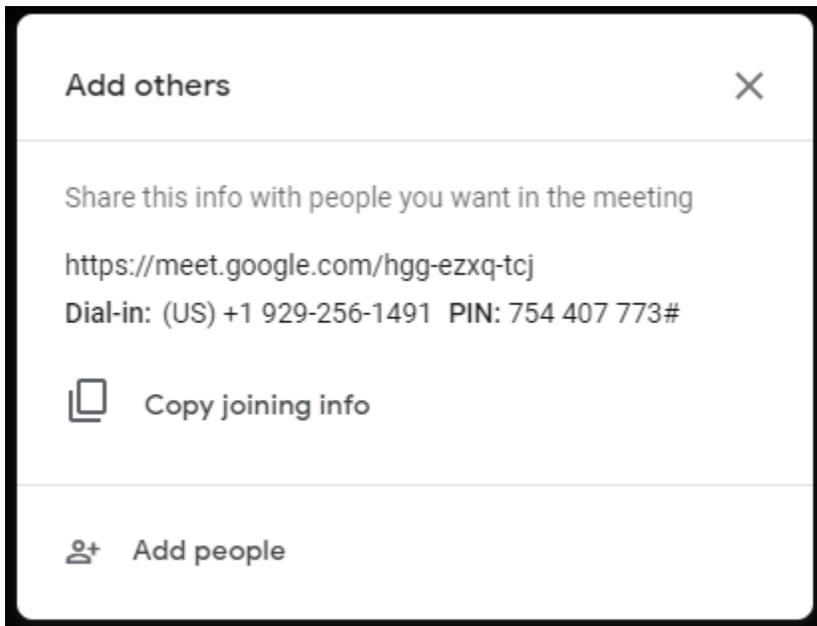Type In a name for the meeting or you can leave it blank then click "**Continue**"

Click on "**Add people**"

Enter the student or students' names or emails that you need to invite (if you have created a group, you can also send it to the group)

Click on "**Send invite**"